

OVERVIEW & SCRUTINY PANEL – ACTIONS ARISING

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		<p>with the findings being presented back to a future meeting of the Overview and Scrutiny Panel;</p> <p>2. ask officers to write to Town and Parish Council Clerks outlining the total number of town and parish councillor complaints that had been received by the District Council and the consequent costs that were associated with their administration;</p> <p>3. RECOMMEND to Council that representations be sent to the Secretary of State and local MPs outlining the Council's concerns over the current regulations (e.g. the lack of any meaningful penalties and the unfairness of District Councils having to absorb the costs of administering the scheme for its local Town and Parish Councils);</p> <p>4. promote to Town and Parish Council Clerks the benefits of informally resolving complaints before a formal process is instigated;</p> <p>5. ask officers to convene a 'Code of Conduct and Councillor Behaviour' training session for town and parish clerks and councillors;</p> <p>6. convene a meeting between the Hearing Panel Members; the Monitoring Officer; and the Devon Association of Local Councils County Solicitor to express the concerns of the District Council over the number of complaints that are being received against local town and parish councillors; and</p> <p>7. encourage the Monitoring Officer to revisit the Council's pool of Investigating Officers in an attempt to build capacity to ensure that complaints are dealt with in a more timely manner.</p>	<p>Sue Nightingale</p> <p>Sue Nightingale</p> <p>Sue Nightingale</p> <p>Sue Nightingale</p> <p>Sue Nightingale</p>	<p>Approved by Council at its meeting on 27 September</p>
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6 September 2018	Executive Forward Plan O&S.33/18 (b)Public Toilet Pay on Entry Contract Award	The process of determining exactly which facilities would become Pay on Entry would only be completed following a consultation exercise with the relevant local Ward Members.		Member drop-in session arranged for 8 November 2018
6 September 2018	Pay & Display Machines O&S.36/18	RESOLVED 1. That the actions taken be endorsed and the steps being taken by the Metric Group be noted; and 2. That, in the event of their compensation offer remaining unsatisfactory, then senior representatives of Metric Group be invited to attend a future Panel meeting.	Cathy Aubertin	
6 September 2018	Actions Arising / Decisions Log O&S.39/18	In discussion, it was agreed that the difficulties that Members were still experiencing in accessing the latest performance dashboard information on their iPads would be followed up.	Mike Ward	
4 October 2018	Executive Forward Plan O&S.47/18	(a) It was noted that consideration of the agenda items entitled: ‘Adoption of Clean Air Strategy’ and ‘Adoption of Business Continuity Plan’ would be deferred to a meeting of the Executive during early 2019; (b) The Panel was informed that the Peer Review Report would be presented to the Executive meeting on 7 February 2019; (c) Some Members made the point that there were a number of particularly significant agenda items that were scheduled for consideration at the Executive meeting on 22 November 2018.	Kathy Trant Kathy Trant SLT	Forward Plan updated accordingly Forward Plan updated accordingly An additional Executive meeting has been scheduled for 13 December 2018
4 October	Customer	In respect of the formal complaints	Catherine	

2018	Satisfaction Survey O&S.48/18	<p>process, a Member felt that the corporate timescales to resolve a complaint (30 days) was excessive and sent the wrong message. As a consequence, the Member requested that this matter be reviewed imminently;</p> <p>RESOLVED That the Panel notes with concern the results from the Council's recent Customer Satisfaction Survey and requests the production of a comprehensive Action Plan that will include the measures outlined between Sections 5.1(b) and 5.1(e) of the presented agenda report. In so doing, the Panel requests that this Action Plan be presented to its next meeting on 1 November 2018.</p>	<p>Bowen</p> <p>Nadine Trout</p>	Action Plan on the agenda for the 1 November 2018 Panel meeting
4 October 2018	Section 106 Agreements Update O&S.49/18	<p>RESOLVED</p> <ol style="list-style-type: none"> 1. That the report, progress and improvements made in monitoring and administering Section 106 Agreements be welcomed; 2. That, in the future, the monitoring of administration of Section 106 Agreements be reported through the Internal Audit Reporting Cycle; 3. That the Panel Work Programme be updated to include a 'Review into the Process for Spending Section 106 Deposits for Affordable Housing' at its meeting on 1 November 2018; 4. That a 'Langage Energy Centre Update' be considered by the Panel at a meeting during early 2019; and 5. That officers consider the most appropriate means of disseminating the Schedule to all Members and Town and Parish Councils. 	<p>Tom Jones</p> <p>Tom Jones</p> <p>Tom Jones / Darryl White</p> <p>Tom Jones / Darryl White</p> <p>Tom Jones</p>	Report not ready in time of agenda publication and item deferred to 24/1/19 meeting Work programme updated accordingly
4 October 2018	Task and Finish Group Updates (a) Drug and Alcohol Abuse O&S.51/18(a)	<p>RESOLVED</p> <ol style="list-style-type: none"> 1. That the Executive RECOMMEND to Council that it support and participate (wherever possible) in Police and Public Health England campaigns around drug reporting, harm minimisation and education; 	James Kershaw / Louisa Daley	Recommendation to be presented to the next Exec meeting on 22/11/18

		<p>2. That the Panel acknowledge the response from the Task and Finish Group that CCTV linking into a central hub is cost prohibitive;</p> <p>3. That the Member Budget Workshop explore the possibility of obtaining annual funding for youth activities / engagement as a diversionary approach to Crime and Disorder (including drug use) within the South Hams District;</p> <p>4. That the Member Budget Workshop explore the possibility of obtaining funding from Outside Bodies so to enable the Council to support recommendation 3 (above) by a part-time post or by other means;</p> <p>5. That, subject to the availability of funding, the Council proactively supports and participates in Junior Life Skills as part of a preventative approach and early intervention / education for young people; and</p> <p>6. That the Council supports and proactively participates in partnership working with multi agencies and other initiatives relating to the prevention of drug use and anti-social behaviour amongst young people. Such support and activity to be explored by Members of the Task and Finish Group with subsequent referral back to the Overview and Scrutiny Panel.</p>	<p>James Kershaw / Louisa Daley</p> <p>Lisa Buckle</p> <p>Lisa Buckle</p> <p>James Kershaw / Louisa Daley</p> <p>James Kershaw / Louisa Daley</p>	
4 October 2018	Draft Annual Work Programme O&S.53/18	<p>The Panel noted the contents of its latest Annual Work Programme and made the following comments, additions and amendments:-</p> <ul style="list-style-type: none"> - It was agreed that the Panel meeting that had been initially scheduled for 14 February 2019 should be moved to take place on the afternoon of 24 January 2019 (1.30pm start); - The Panel then agreed that the meeting on the afternoon of 24 January 2019 should include the following agenda items: 	<p>Darryl White</p> <p>Darryl White</p>	<p>Calendar of Meetings updated accordingly</p> <p>Work programme updated accordingly</p>

		<ul style="list-style-type: none"> ○ The Peer Review; ○ Community Safety Partnership Annual Report; ○ An update on Safeguarding; ○ A review into the Standards Complaints Procedure; ○ An update on Universal Credits; and ○ A Langage Energy Centre Update; <p>- Members also endorsed the proposal for the following additional items to be added to the Work Programme for the next Panel meeting agenda on 1 November 2019:</p> <ul style="list-style-type: none"> ○ Customer Satisfaction Action Plan; ○ Draft Member Induction Programme 2019/20; ○ RIPA Annual Review; and ○ Review into the process for spending Section 106 Deposits for Affordable Housing. 	Darryl White	Work programme updated accordingly
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